



# Bishop's Cleeve Tithe Barn Village Hall

COVID-19 Risk Assessment

Updated September 2021

## STEP 4 ROADMAP

### ALL USERS & HIRERS

Although many restrictions have lifted, we still need to practise **Key Behaviours** to continue to protect ourselves and others from the spread of COVID-19.

Hazard	Who is at risk	Controls Required	Other Controls	Action By Who	Action When	Done
Risk of infection of COVID 19	Hirers and Users of the Tithe Barn, Contractors, Trustees.	<b>QR Check-in codes</b> Hirers/Users are <b>encouraged</b> to enable their NHS COVID-19 app and use the QR codes to check into the Barn These are displayed around the Tithe Barn	Hirers and users should be <b>encouraged</b> to 'check -in' via the NHS COVID 19 app	Hirer / Management Committee to monitor.	At the beginning of every session.	
		<b>Hand Washing/Sanitising</b> All toilet users are <b>strongly advised</b> follow GOV guidelines on handwashing e.g. minimum 20 seconds Hirers/Users should wash their hand regularly	Hirers should <b>recommend</b> their group to handwash/sanitise before entering/leaving their hired room. Posters displayed to provide good handwashing techniques	Hand sanitiser to be provided by the hirer. Management Committee to provide emergency face masks/hand sanitiser in entrance hall.	At the beginning and end of each session.	
		<b>Face Coverings</b> It is <b>recommended</b> that people wear face coverings in crowded areas	Hirers to <b>recommend</b> their users wear face masks whilst moving around the building e.g. entrance hall, toilets, stairwell, lift	Hirer / Management Committee to monitor.	At the beginning and during each session.	
		<b>Cleaning</b> Hirers are <b>recommended</b> clean/disinfect tables, surfaces	As part of the <b>Key Behaviours</b> Hirers <b>should</b> provide their own	Hirer / Management Committee to monitor.	At the end of every session.	

		and any other Tithe Barn equipment used during their session. Cleaning cloths/wipes <b>must</b> be disposed of appropriately.	disinfectant wipes and wipe down equipment used e.g. tables.			
		<p><b>Ventilation</b> There are no limits of the number of people that attend weddings, civil partnerships, funerals, life events, parent and child groups, etc All capacity limits at sporting, entertainment and business events have been lifted. When meeting indoors, hirers will open doors and windows to allow for <b>good ventilation</b></p>	<p>Hirers should open as many doors/windows as possible while using the Barn. Hirers to ensure all fire doors/windows are closed securely before leaving the building from the inside. Hirers can leave through the front door to ensure the building is locked completely.</p>	Hirer / Management Committee to monitor.	At the beginning and end of every session.	
		<p><b>COVID 19 Symptoms</b> Hirers and users displaying any COVID-19 symptoms, however mild, <b>SHOULD NOT</b> attend the Tithe Barn and are advised get a PCR test and quarantine themselves for 10 full days.</p>	<p>Hirers should send home any users in their groups displaying COVID-19 symptoms. NHS Test and Trace will contact any that have had close contact. This is not the responsibility of the Tithe Barn committee.</p>	<p>Hirer / Management Committee to monitor.</p> <p>GOV UK helpline: 0800 024 1222</p>	During every session.	
		<p><b>Self-Isolating</b></p> <ul style="list-style-type: none"> <li>• <i>When to Self-Isolation:</i> <ul style="list-style-type: none"> <li>- Tested positive for COVID-19</li> <li>- Someone you live with has tested positive/showing symptoms</li> <li>- Told to isolate following contact with someone who has tested positive</li> </ul> </li> <li>• <i>When NOT to Self-Isolate:</i> <ul style="list-style-type: none"> <li>- You are fully vaccinated</li> <li>- Under 18 years old</li> <li>- Taking part in a vaccine trial</li> <li>- You are not able to get vaccinated on medical grounds</li> </ul> </li> </ul>				

		<ul style="list-style-type: none"> <li>- Consider limiting contact with people who are at higher risk</li> <li>- Get a PCR test</li> <li>- Tell others you have been in close contact in the past 48 hours that you might have COVID-19</li> <li>• <i>How to Self-Isolate:</i> <ul style="list-style-type: none"> <li>- Do not go to work/school or public places</li> <li>- Do not use public transport/taxis</li> <li>- Do not go out to get food/medicine</li> <li>- Do not have visitors in your home</li> <li>- Do not go out to exercise</li> <li>- <b>Self-Isolate for 10 full days or longer if your symptoms do not go away</b></li> </ul> </li> </ul>				
		<p><b>Shared Risk Assessment Agreement</b>  The Trustees and Hirers will share their Risk Assessments for the Barn and groups to ensure we are all working together safely</p>	Hirers and Trustees should print and sign a copy of the Shared Risk Assessment Agreement	Hirer / Management Committee	Keep updated regularly	