



Bishop's Cleeve Village Hall The Tithe Barn Registered Charity 301465

Annual General Meeting of the Tithe Barn Volunteer Management Committee and trustees of the Bishop's Cleeve Village Hall trust held at the Tithe Barn

Monday 20th September 2010 at 7.45pm

The meeting opened at 7.45pm with a welcome from the Chair.

Attendees and Apologies for absence

The AGM was attended by 16 people.

(7 trustees, 2 members of the Parish Council including the Chair, 2 ex-committee volunteers, 2 user's representatives and 3 members of the public).

Apologies were received from Lenora Smith user group representative and trustee.

Minutes of the previous meeting

The minutes were read, accepted by the meeting, and signed by the chair.

Chairman's report

The Chair's Annual Report is attached to these notes.

The allotment secretary noted that the waiting list for allotments now stood at 9. The Chair of the Parish Council said that the Parish was looking at ways of increasing the area of land available to allotments else where in the village.

Accounts and Treasurer's report

The Treasurer's annual report is attached to these notes.

Acceptance of Resignations

It was noted that during the year Jim Stevenson had resigned as a trustees. The Chair thanked Jim for his considerable efforts on the committee and wished him well for the future. He also thanked him for his continued support for the extension.

It was also noted that since James Habgood had recently stood down as a Parish Councillor there was no Parish Council appointee on the committee. The Chair of the Parish Council agreed to put the matter on the agenda of the next Parish Council meeting and seek a volunteer.

In accordance to the trust deed, the trustees all stood down from the Volunteer Management Committee.



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Nominations to the volunteer management committee

Nominations were received as listed below and elected nem con;

Block Hirers representatives

Mrs Lenora Smith, Playgroup; Mr John Andrews, Movements Plus Exercise Class

Village User Organisations representatives

No nominations received.

Parish Council Appointed Members

No appointees were made known

Residents of Bishop's Cleeve

James Habgood; Judith Gibbins; Sandra Raven; Margaret Harborne; Peter Richmond; John Beattie.

There being no other volunteers or nominations, the above 8 people were elected nem con as trustees and members of the volunteer management committee.

Ex-Committee volunteers

The meeting gratefully accepted the offer to continue to volunteer in an ex-committee capacity from Gill Dawson as Booking Secretary, and Ruth Low as Allotment Secretary.

Report on the extension and the future of the Village Hall

The chair highlighted the report on the extension given in the Annual Report, and reviewed proposed future work and funding.

The Trust's professional advisors and services

The existing professional advisors were agreed without change nem con;

Bankers	NatWest, The Promenade, Cheltenham
Savings Bank	Charity Bank, Tonbridge, Kent
Solicitors	Andrew Chapman, Baileys Solicitors, Royal Crescent, Cheltenham,
Accountants	Burchall Business Services, St Margaret's Road Cheltenham
Insurers	Allianz Insurance plc
Broker	M Wood Insurance Services , Bridgend



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Reports from user groups

The WI thanked the committee for reinstating the memorial plaques displaced by the construction of the extension.

They expressed disappointment at not having been made aware sooner that the Barn would be closed for July and August 2011 for extension building works. Since they did not close during the summer this had caused them some difficulty in rearranging their programme of events. The Chair apologised for the oversight and said that he would ensure that all block bookers were made aware of the closure.

They asked if they would lose their storage space on the stage in the reorganisation of the Barn. The Chair said that the reorganisation would provide more storage space and that regular users who currently had storage space would be consulted in the final designs for Phase 3 of the project.

They also made representations about the quality of the cleanliness of the Barn, the reliability of the access arrangements, the quality of the lighting in the Main Hall, and the heat loss due to the main front door being propped open when the Barn was occupied. The Chair said that cleanliness was to be a priority issue for the new committee, that various ways of operating the key holder's duties were being considered by the committee, that lighting had been addressed under energy conservation in the Chair's annual report, and the thermal design of the foyer was part of the Phase 3 of the extension project.

Any Other Business

There being no other business the meeting closed at 8.30pm.

John A C Beattie

Chair of Trustees

20th September 2010