



*Bishop's Cleeve Village Hall Registered Charity 301465
The Tithe Barn, Cheltenham Road, Bishop's Cleeve
Cheltenham, Glos GL52 8LU, Telephone (01242) 672732*

Regular Users Meeting
Monday 6th Oct 2008 Meeting Room 20:00 - 21:00
Notes of meeting

Present

Regular Users

Caroline Liggett Kumon Maths
Peter Healy Rugby Rookies
Lenora Smith Play Group
Roger Surtees
Tithe Dance Club (?)

Committee

John Beattie Chair of Trustees

Judith Gibbins Treasurer

Phil Taylor

Jim Stevenson

Sandra Raven

Peter Richmond

Apologies

Ann Sohn-Rethel Pottery

John Andrews Movements Plus

Fran Nichols Get Active Exercise

Introduction

The committee are required to provide disabled access to the main hall but can not achieve this within the current building without reducing the usability of the rooms. The extension will allow a lift to be installed and will provide space for a bar, kitchen and lavatory on the same level as the main hall, it will also provide increased useable space on the ground floor.

The plans drawn up to gain planning permission were shown and the project and its progress described. The project has gained planning permission and listed building consent. It is yet to gain building regulations approval. Church Architectural were contracted to provide support to the project up to planning approval. Subsequently the committee have appointed a project manager and are shortly to appoint an architect, to take the project to completion.

The Project Proposal and the Clients Requirements are to be made accessible on the web site.

Discussion of the proposals

Disruption of use during construction: Those present said that they were keen for there to be as little disruption as possible since they wanted to remain open for specific periods. It was suggested that in the main hall the south windows would remain intact for the entire period of the build and would only effect main hall users during the day for a limited period when the break through was made and the doors fitted. It was asked that this be undertaken during the summer or half term breaks to minimise disruption.

Access during construction: It was suggested that an alternative externally lockable entrance be made using the current kitchen external door. Users would also be able to gain access through the main hall and meeting room fire exits, but only when opened from the inside.

The level of light in the main hall on the loss of the three south windows: Will need to be addressed during the design phase.

Other topics were discussed in less detail such as the uses of the ground floor room, the position of the front door, and a ceiling in the new first floor room.