



BISHOP'S CLEEVE
TITHE BARN

Bishop's Cleeve Village Hall - The Tithe Barn
Cheltenham Road
Bishop's Cleeve
Glos GL52 8LU
Registered Charity #301465
www.cleevetithebarn.org.uk

REGULAR USERS MEETING
FRIDAY 29th JULY 2011
Held in The New Bar in the extension

The meeting was attended by about 30 users and trustees

John Beattie gave a brief resume of where the project had got to and the final phase to completion. The coloured map and the sequence of works are posted on the regular users page and the extension page of the website.

JB explained that the final phase was being funded from Planning Gain (Section 106 of the Homelands Farm development). He noted that the enforcement date for the provision of fund to Tewkesbury Borough Council was Monday 22nd August, and that until the money was deposited with TBC the trustees were not in a position to let a contract. However, they were making every effort to undertake as much planning before then so that work can start immediately the money is available. Currently the aim date is Christmas 2011.

JB noted that the new rooms are to be named; **The School Room** on the ground floor of the extension; **The New Bar** on the first floor of the extension; **The Committee Room**, formed from the Old Office and the Old Cooled Room; **The Meeting Room** as currently; **The Long Room** will continue to be referred to as the Long Room but will no longer be available to hire after its reassignment as a store room. The kitchens will be referred to as **The New Kitchen** in the extension and **The Old Kitchen**.

Below are listed the questions and requests that were voiced at the meeting;

1. It was requested that the old lavatories be left in service until the two lavatories for the disabled were commissioned in the extension. Agreed.
2. It was noted that the new Committee Room would not be constructed until the New Bar was commissioned and the old cooled room could be decommissioned. Agreed.
3. A question was asked about the trap doors in the stage through The Meeting Room ceiling. They are to be removed and made good for safety reasons.
4. A request was made for the improvement of the Main Hall lighting. A cheer was raised when this was shown to be in the current project.
5. A request was made for the installation of CCTV. It was noted that this is currently just 'below the cut' in the budget, but if further monies became available it would be the first item to be considered.

6. A question was asked about the size of the new kitchen. It was noted that although it was smaller than the Old Kitchen it would be more than adequate for providing teas and coffee from.
7. A request was made for a dishwasher in addition to the fridge and cooker. It was noted that it had not yet been agreed if the glass washer was to be brought up into the new kitchen. However, it was felt that there was room in the budget for a dishwasher. JB explained that the kitchen was being funded from a grant of £2k from Bovis Homes (South West) and an anonymous gift of £3k specifically restricted to the kitchen.
8. JB noted that a 'hearing loop' is to be installed, probably a portable system similar to that used by the Parish Council.
9. A request was made that the under-stage storage drawers be designed so that they could be used as the base for an extension to the stage area. This is to be considered and costed, though may not be affordable in this project.
10. Various groups requested that equal numbers of large and small tables be procured for different users needs. It was noted that the new furniture would be of the folding leg variety and would be provided with transport trolleys. Storage would be in a new store made of the current first floor stairs landing.
11. It was suggested that the Main Hall might have to be closed for some period. Users requested that the contractors be asked to clear up all their materials and tools at the end of the day to allow the Hall to be used evenings and weekends. Agreed. Kumon maths offered to slip their hire period by an hour to a 4pm start to allow a longer day for the contractor. Ernie Fisher expressed willingness to cooperate and integrate with Kumon's hire.
12. It was requested that bollards be installed either side of the new glazed front door to prevent cars inadvertently backing into the door. Agreed to investigate and cost.
13. JB said that there were no plans in this project to install and maintain a PA system.
14. A request was made for an improvement to the fibre board walling either side of the proscenium arch. Agreed to investigate and cost.
15. A request was made for the change or removal of the SI speakers either side of the proscenium arch. JB agreed to discuss the matter with JS.
16. A request was made to improve the outside lighting. This is not part of the current project, but when the project is complete and usage patterns are established, the matter will be revisited.
17. The all the users present asked to be kept up to date with plans, dates and progress. JB agreed to post to the website all relevant documents as they arrived. However, to

prevent blocking up peoples inboxes he offered to email everyone with link o the documents when they were posted.

18. A request was made for an improvement of the signage to the Tithe Barn. John Burton agreed to approach Ceri Jones to see what could be done. It was agreed that five signs would be desirable as follows;
 - a. From the South, a sign at the Racecourse Garage roundabout,
 - b. From the East as a sign at the junction of New Road and Two Hedges Road,
 - c. From the North and the West a sign at the by-pass roundabout at Voxwell Lane,
 - d. A sign at the Esso/Grange Field traffic lights,
 - e. A sign at the Stoke Road /Cheltenham Road junction at the Barn

19. The WI requested a lockable cupboard in the Old Kitchen. Post meeting a suitable cupboard was identified and the WI are to have a hasp and staple fitted.

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